ICARD WORKSHOP – HA NOI, March 2012

1.   INTRODUCTION TO ICARD

A first presentation to provide knowledge on the system, its background and functions. Topics covered include the following:

(a)   Relevant ICAO provisions particularly from Annex 11 to the Chicago Convention;
(b)   The system of 5 Letter name codes and geographical coordinates to be used;
(c)   Types of ICAO approved 5LNC;
(d)   Background on the current 5LNC allocations to ICAO Regional Offices and the blocks allocated to States;
(e)   Evolution of the 5LNC and ICARD systems, from hard copy system to web-based;
(f)   Types of users of the ICARD system;
(g)   Access to public sites of the online system and available functions;
(h)   Access for route planners;
(i)   Registration process;
(j)   Functions of the system; and
(k)   Roles of data managers and support.

2.   DISCUSSIONS AND WORKSHOP

Workshop – 2nd presentation : States will be invited to practice and work on line

(a)   Creating an ICARD account;
(b)   Navigating the ICARD 5LNC menu;
(c)   Selecting preferred 5LNCs from the reserve list and submitting them for approval by data managers;
(d)   Selecting unused 5LNCs from block allocations for the respective States and re-submitting them for use in the reserved list; and
(e)   Submitting proposed changes to resolve safety issues such as similar pronunciation of proximate 5LNC.